

APPLICATION FORMAT FOR GETTING LOCAL RAILWAY CONCESSION CERTIFICATE

Date: _____

To,
The Principal,
MAEER's MIT College of Engineering,
Pune - 411038.

Subject: Local Railway Concession

I undersigned Ms. /Mr. _____ is regular students of our MIT College of Engineering, studying in _____ branch _____ div. _____ Roll No _____ I want local journey railway concession for the purpose of _____, I pay the charges for railway concession certificate vide receipt number _____ dated _____. I kindly request you to please issue me the concession certificate, Sir, ***I know that, if I do not collect concession certificate from office, I will be liable for any punishment.***

Yours faithfully,

(Sign of student)

IMP Note:

1. Student should pay Rs. 15/- to the cashier in the accounts office & submit fees receipt & photocopy of current year ID card with this application format in the Student Section.
2. Concession certificate will be issued after two days from the date of application received.
3. If student / applicant not collected concession certificate within stipulate time, he/she will liable for punishment.

PART- "A"

Name of the Student _____

Date of Birth _____ Age _____ (in year _____ & in month's _____)

Gender _____ Journey from _____ to _____

Previous Concession No _____ Concession date from _____ to _____

(Sign of student)

Encl.:

1. Photocopy of current year ID card.
2. Photocopy of address proof.